

## **VOLUNTEERS**

- A. The Ocean Shores Public Library encourages the use of volunteers to assist the Library in delivering services to the community.**
- B. The guidelines for using the services of volunteers are:**
  - i. All volunteers will complete an application form and a Washington State Patrol background check as provided by the City of Ocean Shores.**
  - ii. Library staff and Ocean Shores Library Board of Trustee members will assign the tasks performed by volunteers.**
  - iii. Library staff will record all hours worked by volunteers so that they are covered by the worker compensation programs as afforded by the City of Ocean Shores.**

**Revised 18 March 2010  
Revised 19 November 2009  
Revised 20 March 2008  
Reviewed 15 March 2007  
Approved 20 March 2003**