PHOTOCOPY POLICY

A. Photocopies in violation of copyright laws shall not be made.
B. The primary use of the copy machine shall be for the use of the library staff and Friends of the Library.
C. The public may make copies on a self-service basis. Extensive or specialized copying may not be available.
D. The copy machine is the property of the Friends of the Library. Fees for copies shall be determined by the Friends of the Library in conjunction with the Board of Trustees.
E. Fees for copies are paid to the Friends of the Library.

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